



## Valley View Middle School

50 Valley View Road Watchung, NJ 07069  
908-755-4422 [www.watchungschools.com](http://www.watchungschools.com)

October 28, 2020

Good afternoon,

I hope this email finds you well and adjusting to our new "spiced up" schedule! Please note that any requests to change your child from all-remote instruction to our in-person hybrid model should be emailed to me at [kkidd@watchungschools.us](mailto:kkidd@watchungschools.us) by the end of the day this Friday. This will ensure your child's transition for the start of the next marking period.

I also wanted to share a helpful feature found in your Genesis Parent Portal. You may set up the Message Center to send you alerts regarding letters, attendance, grades, and forms. If interested, log into your Genesis Parent Portal account, click the "Message Center" tab on the top right-hand side of the page, then "Message Alert Setup" in the center of the blue bar at the top of the page. You will be able to select the type of alerts and which emails you would like to receive the alerts.

If you have any questions, please contact us at the main office.

All my best,

A handwritten signature in black ink that reads "Ken Kidd". The signature is written in a cursive, flowing style.