

# Daily Attendance & Parent Pick-Up Instructions for 2020-2021

Please read the following information and contact your school's main office if you have any questions.

## For ALL students:

Please report your child's **ABSENCE** using the **Genesis Parent Portal**.

*\*If you do not report your child as absent, it indicates that your child is fully participating in the school day.*

On the **"Summary"** tab you click the **"Notify Attendance Office."** There you will be able to indicate the date and reason why your child will be absent. *Please complete this by 8:00 am.*

ROOM 144

Period 4	<b>French 6</b> Starr, Carolyn Room 211
Period 5A	<b>Chorus 6</b> Bittone, Angela Room 223
Period 5A	<b>Homeroom 6</b> Walsh, Susan Room 234

Modify Daily Pickup Release

<b>THIS WEEK</b>	<b>M</b>	<b>T</b>	<b>W</b>	<b>R</b>	<b>F</b>
<b>ATTENDANCE</b>		-	-	-	-
<b>ASSIGNMENTS</b>	0	3	0	0	0

Notify Attendance Office

**BUS** WEEK / DAY **TUESDAY**

	ROUTE	TIME	PICK UP / DROP OFF
<b>AM</b>	HS06/VV2	07:49 A	606 Ridge Road
<b>PM</b>	VV2		

## **NEW! Parent Pick up Procedures:**

To notify the office that your child is being picked up by a parent/guardian, go to the **"Attendance"** tab where you can provide pickup information. This should be used for a one-time or recurring pick-up plan.

Summary Attendance Grading Gradebook Documents Forms School Information

SELECT STUDENT

DAILY ATTENDANCE NOTIFY ATTENDANCE OFFICE

**Daily Pickup Release for Miles**  
You may only set Daily Pickup Release for today and/or future dates.

Pickup requests cannot be made for today.

**Submitted Pickup Releases**

FOR DATE	TYPE	NAME	NUMBER	
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Select | annuana | ▾

# HYBRID Students Only

You must complete the “**COVID Daily Parent Form**” daily for each of your children. A reminder will be sent to you each morning at 6:00 am. You can access the form on Genesis Parent Portal in “Forms”. Students are not permitted to complete the form.

[SELECT STUDENT:](#)

FORMS LIBRARY VIEW FORM

Forms Library

Covid Daily Parent Form for *ASBANA*

### Symptoms

Any of the symptoms below could indicate a COVID-19 infection in children and may put your child at risk for spreading illness to others. Please note that this list does not include all possible symptoms and children with COVID-19 may experience any, all, or none of these symptoms. Please check your child daily for these symptoms

Section A - If **TWO OR MORE** of the fields in this Section are checked off, please keep your child home and notify the school for further instructions.

- Fever (measured or subjective)
- Chills
- Rigors (shivers)
- Myalgia (muscle aches)
- Headache
- Sore Throat
- Nausea or Vomiting
- Diarrhea